

**PARKWOOD HOMEOWNERS' MEETING
SEPTEMBER 8, 2026
ANNUAL MEMBERS MEETING
5:15 PM
LOCATION: Parkwood HOA Clubhouse**

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. **CALL MEETING TO ORDER & ESTABLISHMENT OF A QUORUM**
2. **MEMBERS FORUM**
3. **APPROVAL OF 2025 ANNUAL MEETING MINUTES**
4. **PRESIDENT'S REPORT**
5. **TREASURER'S REPORT**
6. **BOARD MEMBERS COMMENTS**
7. **OPENING OF SECRET BALLOTS**
8. **ELECTION OF DIRECTORS TO THE BOARD**

Per NRS 116.31034.7: If the number of candidates nominated for membership on the executive board is equal to or less than the number of members to be elected to the executive board, then the association ***will not prepare ballots*** and the candidates shall be deemed duly elected to the executive board.

Three (3) seat was available and three (3) candidates submitted candidate forms. Therefore, ballots were not sent out to the membership.

9. **ADJOURNMENT**

**AN ORGANIZATIONAL BOARD OF DIRECTORS MEETING WILL BE HELD
IMMEDIATELY FOLLOWING FOR THE SELECTION OF OFFICERS AND
OTHER BOARD BUSINESS**

All members of the Association have the right to obtain a copy or a summary of the meeting minutes distributed to them upon request if they pay the cost of the distribution [NRS116.3108 Section 3(a)]

Board of Directors
Sheryl Lipari, **President**
Carol Thorpe, **Treasurer**
Dan Matsui, **Secretary**
Daniel Morley **Director**
Keith Shellhamer, **Director**

PARKWOOD HOMEOWNERS' ASSOCIATION

Professionally Managed by Equus Mgmt.
5480 Reno Corporate Dr. #100
Reno, NV 89511
Phone: 775-852-2224 – Fax: 775-852-4901
Jailyn Rogers
Jailyn@Equusmanagement.com

ORGANIZATIONAL BOARD OF DIRECTORS' MEETING

September 8, 2026

Time: Immediately Following the Annual Members Meeting

MEETING PLACE: Parkwood HOA Clubhouse

4200 Millbrook Lane Reno NV 89509

* Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting*

1. **CALL TO ORDER & ESTABLISHMENT OF A QUORUM**

Association is required by NRS 116 to Audio Tape Board Meetings. Any Homeowner audio taping must state so at this time.

2. **MEMBERS FORUM:** (Items on the agenda only)

A *period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#).*

From this point forward, per NRS 116, no additional discussion with Homeowners is permitted until the final Homeowner Open Forum.

3. **REVIEW/APPROVAL OF JULY 14, 2026 BOARD MEETING MINUTES**

4. **REPORTS:**

A Maintenance Report

- Status on Light for Sign at North Entrance
- Status on Railing for Garden Stairs
- Status on Pool Closure- October 1st 2026
- Status on Gate Signs Regarding Umbrellas
- Status on Large Pool Wall Sign
- Status on Flyer for Lights on Night- Was This Passed Out?
- Status on Camera

B Management Report

C Social Committee

D Safety & Security Committee

E Landscape Committee

F President's Report

G Treasurer's Report

5. **FINANCIALS:**

A **Review/Approval of July 2026 Unaudited Financials** (if available)

6. **CONTINUING AGENDA ITEMS: UPDATES**

- A. **Update:** Window Washing for Clubhouse To be Done By Corona's Cleaning
- B. **Update:** Water on Trees Behind Marigene
- C. **Update:** Dryer Vent Inspections Completed By Homeowners
- D. **Update:** Roofing Plan for Anne Marie Ct To Be Done By Scott Roofing
- E. **Update:** Interior and Exterior Work Being Done on 3904 Henry Ct
- F. **Update:** Tree Removal Behind Bluegrass
- G. **Update:** Exposed Irrigation Pipe on Millbrook

7. UNFINISHED BUSINESS:

- A. **Action Item: Review/Approval:** Keyless Entry Proposals- Opening of Sealed Bids if Any
- B. **Action Item: Review/Approval:** Tree Trimming Proposals for the Community
- C. **Action Item: Review/Approval:** Completing Roofs on Lorraine & Adjusting the Roofing Schedule
- D. **Action Item: Review/Approval:** Proposals for Driveway Concrete Repairs
- E. **Action Item: Review/Approval:** Proposals for Repair of the Brick Wall Between Tennis Ct & Fence

8. NEW BUSINESS:

9. ACTION TAKEN OUTSIDE OF A BOARD MEETING:

10. ANNOUNCEMENTS

11. NEXT BOARD OF DIRECTORS MEETING DATE: October 13, 2026 at 5:15pm

12. MEMBER'S FORUM: (Open Forum)

Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.

13. ADJOURNMENT

Action Item

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116.

The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is www.parkwoodreno.org, where all public documents are available."