

Board of Directors
Sheryl Lipari, **President**
Carol Thorpe, **Treasurer**
Dan Matsui, **Secretary**
Noreen Leary, **Director**
Daniel Morley **Director**

PARKWOOD HOMEOWNERS' ASSOCIATION

Professionally Managed by Equus Mgmt.
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BOARD OF DIRECTORS MEETING
October 8, 2024
Time: 5:15 PM
MEETING PLACE: Parkwood HOA Clubhouse

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

Association is required by NRS 116 to Audio Tape Board Meetings. Any Homeowner audio taping must state so at this time.

2. MEMBERS FORUM: (Items on the agenda only)

A *period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#).*

From this point forward, per NRS 116, no additional discussion with Homeowners is permitted until the final Homeowner Open Forum.

3. SELECTION OF OFFICERS

4. REVIEW/APPROVAL OF SEPTEMBER 10, 2024, BOARD MEETING MINUTES

5. REPORTS:

- A Maintenance Report
- B Management Report
- C Social Committee
- D Safety & Security Committee
- E Landscape Committee
- F President's Report
- G Treasurer's Report

6. FINANCIALS:

- A **Review/Approval of August 2024 Unaudited Financials**

7. CONTINUING AGENDA ITEMS: UPDATES

- A **Update:** Compliance with Dryer Vent and Fireplace Inspection
- B **Update:** Call to Carrier for Savings Cost on DC TV in Clubhouse (Jailyn Unable to Contact)
- C **Update:** Revision of Milne Contract/Adding Requirements for Person to be Present/Obtaining New Towing Company
- D **Update:** Ad for Roberts Replacement
- E **Update:** Meeting with Brightview Landscaping

8. UNFINISHED BUSINESS/CONTUNUED AGENDA ITEMS:

- A **Action Item: Review/Discussion:** Storm Drain Repair for 3925 Sarah

9. NEW BUSINESS:

- A **Action Item: Review/Approval:** Opening of Greenheart Landscaping Bid
- B **Action Item: Review/Approval:** Opening of Roof/Gutter Cleaning Bids
- C **Action Item: Review/Discussion:** Articles of Incorporation Votes
- D **Action Item: Review/Discussion:** Setup Date for Workshop on Opinion Letter Re: Skylights/Retractable Roof

10. ACTION TAKEN OUTSIDE OF A BOARD MEETING:

11. ANNOUNCEMENTS

12. NEXT BOARD OF DIRECTORS MEETING DATE

13. MEMBER'S FORUM: (Open Forum)

Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.

14. ADJOURNMENT

Action Item

NEXT MEETING: November 12 , 2024 at 5:15PM

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116. The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is www.parkwoodreno.org, where all public documents are available."