

**PARKWOOD HOMEOWNERS' MEETING
SEPTEMBER 10.2024
ANNUAL MEMBERS MEETING
5:15 PM
LOCATION: Parkwood HOA Clubhouse**

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. **CALL MEETING TO ORDER & ESTABLISHMENT OF A QUORUM**

2. **MEMBERS FORUM**

3. **APPROVAL OF 2023 ANNUAL MEETING MINUTES**

4. **PRESIDENT'S REPORT**

5. **TREASURER'S REPORT**

6. **BOARD MEMBERS COMMENTS**

7. **OPENING OF SECRET BALLOTS**

8. **ELECTION OF DIRECTORS TO THE BOARD**

Per NRS 116.31034.7: If the number of candidates nominated for membership on the executive board is equal to or less than the number of members to be elected to the executive board, then the association ***will not prepare ballots*** and the candidates shall be deemed duly elected to the executive board.

One (1) seat was available and two (2) candidates submitted candidate forms. Therefore, ballots were sent out to the membership.

9. **ADJOURNMENT**

**AN ORGANIZATIONAL BOARD OF DIRECTORS MEETING WILL BE HELD
IMMEDIATELY FOLLOWING FOR THE SELECTION OF OFFICERS AND
OTHER BOARD BUSINESS**

All members of the Association have the right to obtain a copy or a summary of the meeting minutes distributed to them upon request if they pay the cost of the distribution [NRS116.3108 Section 3(a)]

Board of Directors
Sheryl Lipari, **President**
Carol Thorpe, **Treasurer**
Dan Matsui, **Secretary**
Noreen Leary, **Director**
Daniel Morley **Director**

PARKWOOD HOMEOWNERS' ASSOCIATION

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BOARD OF DIRECTORS MEETING
September 10, 2024
Time: Immediately Following the Annual Meeting
MEETING PLACE: Parkwood HOA Clubhouse
Amended 9/3/2024

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

Association is required by NRS 116 to Audio Tape Board Meetings. Any Homeowner audio taping must state so at this time.

2. MEMBERS FORUM: (Items on the agenda only)

A period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#).

From this point forward, per NRS 116, no additional discussion with Homeowners is permitted until the final Homeowner Open Forum.

3. SELECTION OF OFFICERS

4. REVIEW/APPROVAL OF JULY 9, 2024, BOARD MEETING MINUTES

5. REPORTS:

- A. Maintenance Report
- B. Management Report
- C. Social Committee
- D. Safety & Security Committee
- E. Landscape Committee
- F. President's Report
- G. Treasurer's Report

6. FINANCIALS:

- A. Review/Approval of July 2024 Unaudited Financials

7. CONTINUING AGENDA ITEMS: UPDATES

- A. **Update:** Painting on Marigene and Lorraine (Start Date)
- B. **Update:** Watering Issue on Clyde
- C. **Update:** Compliance with Dryer Vent and Fireplace Inspection
- D. **Update:** Call to Carrier for Savings Cost on DC TV in Clubhouse
- E. **Update:** Revision of Milne Contract/Adding Requirements for Person to be Present
- F. **Update:** Revised Parking Violation Notices
- G. **Update:** 4319 Clyde- Facia Board and Fence Repair
- H. **Update:** Ad for Roberts Replacement
- I. **Update:** Wall Below Atrium Window on Angela

8. UNFINISHED BUSINESS/CONTUNUED AGENDA ITEMS:

- A. **Action Item: Review/Approval:** Storm Drain Repair for 3925 Sarah
- B. **Action Item: Review/Approval:** Response to Cost Savings Committee Members
- C. **Action Item: Review/Approval:** Opening of Landscaping Bid
- D. **Action Item: Review/Approval:** Street Sign Purchase
- E. **Action Item: Review/Discussion:** Skylights on Units
- F. **Action Item: Review/Discussion:** Landlords Submitting Tenant Information

- G. **Action item: Review/Discussion:** Cleaning of Roofs
- H. **Action Item: Review/Discussion:** Tree Inspection Proposal
- I. **Action Item: Review/Discussion:** Trimming of Deadwood
- J. **Action Item: Review/Approval:** Equus Management to File the Corporate Transparency Act on Behalf of Parkwood
- K. **Action Item: Review/Approval:** Opening of Bids on Siding on Henry

9. **NEW BUSINESS:**

- A. **Action Item: Review/Approval:** Gayle Kern's Article Filing Paperwork and Mailing
- B. **Action Item: Review/Discussion:** Address Book for Parkwood Owners

10. **ACTION TAKEN OUTSIDE OF A BOARD MEETING:**

11. **ANNOUNCEMENTS**

12. **NEXT BOARD OF DIRECTORS MEETING DATE**

13. **MEMBER'S FORUM:** (Open Forum)

Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.

14. **ADJOURNMENT**

Action Item

NEXT MEETING: October 8, 2024 at 5:15PM

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116. The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is www.parkwoodreno.org, where all public documents are available."