

**Board of Directors**

Sheryl Lipari, **President**  
Carol Thorpe, **Treasurer**  
Dan Matsui, **Secretary**  
Noreen Leary, **Director**  
Daniel Morley **Director**

**PARKWOOD  
HOMEOWNERS'  
ASSOCIATION**

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**BOARD OF DIRECTORS MEETING**

**August 13, 2024**

**Time: 5:15PM**

**MEETING PLACE: Parkwood HOA Clubhouse**

\*Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting\*

**1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM**

Association is required by NRS 116 to Audio Tape Board Meetings. Any Homeowner audio taping must state so at this time.

**2. MEMBERS FORUM: (Items on the agenda only)**

*A period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#).*

**From this point forward, per NRS 116, no additional discussion with Homeowners is permitted until the final Homeowner Open Forum.**

**3. REVIEW/APPROVAL OF JULY 9, 2024, BOARD MEETING MINUTES**

**4. REPORTS:**

- A. Maintenance Report
- B. Management Report
- C. Social Committee
- D. Safety & Security Committee
- E. Landscape Committee
- F. President's Report
- G. Treasurer's Report

**5. FINANCIALS:**

- A. Review/Approval of June 2024 Unaudited Financials

**6. CONTINUING AGENDA ITEMS: UPDATES**

- A. **Update:** RV Lights and Electrical Issues
- B. **Update:** Streetlights
- C. **Update:** Painting on Marigene and Lorraine (Start Date)
- D. **Update:** Henry Flooring- Complete
- E. **Update:** Watering Issue on Clyde
- F. **Update:** Compliance with Dryer Vent and Fireplace Inspection
- G. **Update:** Articles of Incorporation- Gayle Kern
- H. **Update:** Call to Carrier for Savings Cost on DC TV in Clubhouse
- I. **Update:** Revision of Milne Contract/Adding Requirements for Person to be Present
- J. **Update:** Revised Parking Violation Notices
- K. **Update:** 4319 Clyde- Facia Board and Fence Repair
- L. **Update:** Ad for Roberts Replacement
- M. **Update:** Lorraine Street Replacement

**7. UNFINISHED BUSINESS/CONTUNUED AGENDA ITEMS:**

- A. **Action Item: Review/Approval:** Opening of Sealed Concrete Bids
- B. **Action Item: Review/Approval:** Storm Drain Repair for 3925 Sarah
- C. **Action Item: Review/Approval:** Angela Place Wall Repair Bids
- D. **Action Item: Review/Approval:** Response to Cost Savings Committee Members
- E. **Action Item: Review/Approval:** Opening of Elite Landscaping Bid

- F. **Action Item: Review/Discussion:** Parkwood Recreational Agreement
- G. **Action Item: Review/Approval:** Street Sign Examples
- H. **Action Item: Review/Discussion:** Skylights on Units
- I. **Action Item: Review/Discussion:** Landlords Submitting Tenant Information
- J. **Action Item: Review/Discussion:** Review Non-Parking Violation Notice

**8. NEW BUSINESS:**

- A. **Action item: Review/Discussion:** Cleaning of Roofs
- B. **Action Item: Review/Discussion:** Tree Inspection Proposal
- C. **Action Item: Review/Discussion:** Trimming of Deadwood
- D. **Action Item: Review/Discussion:** Tree Infections, Need to Treat/Remove
- E. **Action Item: Review/Approval:** Equus Management to File the Corporate Transparency Act on Behalf of Parkwood

**9. ACTION TAKEN OUTSIDE OF A BOARD MEETING:**

**10. ANNOUNCEMENTS**

**11. NEXT BOARD OF DIRECTORS MEETING DATE**

**12. MEMBER'S FORUM: (Open Forum)**

*Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.*

**13. ADJOURNMENT**

**Action Item**

**NEXT MEETING: September 10, 2024 at 5:15PM**

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116. The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

*"The official Parkwood Association website is [www.parkwoodreno.org](http://www.parkwoodreno.org), where all public documents are available."*