

Board of Directors

Sheryl Lipari, **President**
Carol Thorpe, **Director**
Dan Matsui, **Secretary**
Noreen Leary, **Director**
Dan Morley **Director**

**PARKWOOD
HOMEOWNERS
ASSOCIATION**

Professionally Managed by Equus Mgmt.
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BOARD OF DIRECTORS MEETING

Tuesday, November 14, 2023

Time: 5:15 PM

MEETING PLACE: Parkwood HOA Clubhouse

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

Association is required by NRS 116 to Audio Tape Board Meetings. Any Homeowner audio taping must state so at this time.

2. MEMBERS FORUM: (Items on the agenda only)

A period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#).

From this point forward, per NRS 116, no additional discussion with Homeowners is permitted until the final Homeowner Open Forum.

3. REVIEW/APPROVAL OF OCTOBER 30, 2023 BOARD MEETING MINUTES

4. REPORTS:

- A. Maintenance Report
- B. Management Report
- C. Social Committee
- D. Safety & Security Committee
- E. Landscape Committee
- F. President's Report
- G. Treasurer's Report

5. FINANCIALS:

- A. Review/Approval of October 2023 Unaudited Financials

6. UNFINISHED BUSINESS:

- A. **Action Item: Review/Discussion** on Window/Atrium Repair
- B. **Action Item: Review/Approval** new landscaping maintenance company – Bids were opened at the 10/30/23 meeting
- C. **Action Item: Review/Approval** of Setting date for Working on Bylaws, CC&R's and Rules and Regulations
- D. **Action Item: Review/Discussion** on Letter to Eyeglass Place Re-Sharing Cost of Common Area Fence
- E. **Action Item: Review/Approval** on Recommendations from the Trip Hazard Concrete Company
- F. **Action Item: Review/Approval** on the Cement Replacement Bids
- G. **Action Item: Review/Discussion** on the Perimeter Gates

7. NEW BUSINESS:

- A. **Action Item: Review/Approval** of sending out an Annual Meeting Calendar for 2024- in Lieu of Sending out Agendas Monthly.
Agendas will be made available 10 days prior to the meeting on the website.
- B. **Action Item: Review/Approval** – Documents printed from Nevada Secretary of State for the renewal of the Articles of Incorporation – Current Articles will expire in 2026.
- C. **Action Item: Review/Approval** of Creating a Christmas Bonus.

8. ACTION TAKEN OUTSIDE OF A BOARD MEETING:

9. ANNOUNCEMENTS

10. NEXT BOARD OF DIRECTORS MEETING DATE

11. MEMBER'S FORUM: (Open Forum)

Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.

12. ADJOURNMENT

Action Item

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116.

The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is www.parkwoodreno.org, where all public documents are available."