

PARKWOOD HOMEOWNERS ASSOCIATION

Board of Directors

Carol Thorpe, **President**
Sheryl Lipari, **Vice President**
Keith Shellhamer, **Director**
Dan Matsui, **Secretary**
Karen Sabo, **Director**

Professionally Managed by Equus Mgmt.
5480 Reno Corporate Dr. #100
Reno, NV 89511

Phone: 775-852-2224 – Fax: 775-852-4901
Ryan Dominguez- CAM
Email: Ryan@equusmanagement.com

BOARD OF DIRECTORS MEETING

September 13, 2022

5:15 PM

MEETING PLACE: Parkwood HOA Clubhouse

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

- a. Meeting called to order at 5:26pm and all were present.

2. MEMBERS FORUM: (Items on the agenda only)

None

3. APPROVAL OF September 13, 2022 MINUTES

- a. Karen made a motion to approve the September meeting minutes. Sherry seconded and all were in favor.

4. REPORTS:

A. Maintenance Report

- a. Phones and internet were changed over to Spectrum
- b. Getting bids for flooring and paint in the clubhouse.
- c. Sky light repair will happen next week in the clubhouse.
- d. Pool closing in the next week

B. Management Report

- a. Ryan talked about interactions with owners related to many topics. Working on bids for he clubhouse paint and flooring.

C. Social Committee

- a. Sherry would like to set a tentative date for a community party. Talked about getting a committee together for figuring our other events.

D. Safety & Security Committee

- a. None

E. Landscape Committee

- a. Carol thanked Sherry and Karen for dealing with he replacement projects.

F. President's Report

- a. Carol talked about the annual meeting.

G. Treasurer's Report

- a. Carol went over the budget numbers with the board.

5. FINANCIALS:

A. Action Item: Most Recent Unaudited Financials

- a. Dan made a motion to accept the most recent unaudited financials. Sherry seconded and all were in favor.

6. UNFINISHED BUSINESS:

A. Action Item: Landscape Enhancement Update

- a. Sherry reported on where things are to date. ON schedule.

B. Action Item: Painting Start Date

- a. Should start in late September

C. Action Item: Louver Removal

- a. This has been completed

D. Action Item: Fence Update

- a. Robert will start in the next week

7. NEW BUSINESS:

A. Action Item: Parking Passes

- a. Discussion was had to include not charging owners for an extra parking permit

B. Action Item: Clubhouse Roof Repair

- a. This will happen in the next week

C. Action Item: Multiple Deck Leaks And Plan To Remediate

- a. Getting bids to repair

- D. **Action Item:** Siding Replacement Before Painting
 - a. Robert will start next week
- E. **Action Item:** City Call Regarding Perimeter Street Issues
 - a. This has been taken care of.
- F. **Action Item:** Sierra Air AC Proposal
 - a. Call for two more bids

8. ANNOUNCEMENTS

- a. Sherry read a letter from an owner about tree replacements.

9. NEXT BOARD OF DIRECTORS MEETING DATE: October 26, 2022

10. MEMBER'S FORUM: (Open Forum)

- a. An owner reported that kids were eating tomatoes out of the community garden.

11. ADJOURNMENT

- a. **Sherry made a motion to adjourn the meeting at 6:30pm. Dan seconded and all were in favor.**

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116.

The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is www.parkwoodreno.org, where all public documents are available."