

**Board of Directors**

Hans Scheurer, **President**  
Dan Matsui, **Vice President**  
Carol Thorpe, **Treasurer**  
Kate High, **Secretary**

PARKWOOD  
HOMEOWNERS  
ASSOCIATION

Professionally Managed by Equus Mgmt.  
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Reno, NV 89511  
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Kirsten McElveney - **CAM**  
Email: [Kirsten@EquusManagement.com](mailto:Kirsten@EquusManagement.com)

**BOARD OF DIRECTORS MEETING**

March 9, 2021

**5:15 PM MEETING PLACE: GoToMeeting**

<https://global.gotomeeting.com/join/459995389>

(Toll Free) 1-866-899-4679

Access Code: 459-995-389

\*Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting\*

**1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM**

**2. MEMBERS FORUM: (Items on the agenda only)**

*A period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#).*

**3. APPROVAL OF FEBRUARY 9, 2021 MINUTES**

**4. REPORTS:**

- A. Architectural Requests
- B. Maintenance Report; Work
- C. Management Report
- D. Social Committee
- E. Safety & Security Committee
- F. Landscape Committee
- G. President's Report
- H. Treasurer's Report

**5. FINANCIALS:**

- A. **Action Item:** Consider/Accept: Unaudited Financials for January, 2021

**6. UNFINISHED BUSINESS:**

- 7. **Action Item:** Consider/Approve: Trip Hazard Report from Precision Concrete Cutting (discussion to continue in spring 2021)

**8. NEW BUSINESS:**

- A. **Action Item:** Consider/Approve: Equus Management Contract
- B. **Action Item:** Consider/Approve: 2021 Reserve Study
- C. **Action Item:** Consider/Approve: Open Bids for Fence Repairs at 420 Octavia (Reserve Item)

**9. ANNOUNCEMENTS**

**10. NEXT BOARD OF DIRECTORS MEETING DATE:**

April 13, 2021

**11. MEMBER'S FORUM: (Open Forum)**

*Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.*

## **12. ADJOURNMENT**

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116.

*The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.*

*"The official Parkwood Association website is [www.parkwoodreno.org](http://www.parkwoodreno.org), where all public documents are available."*

**REMINDER THE SPECIAL RESERVE ASSESSMENT WAS DUE BY DECEMBER 31, 2020**