

Board of Directors

Hans Scheurer, **President**
Dan Matsui, **Vice President**
Carol Thorpe, **Treasurer**
Kate High, **Secretary**

**PARKWOOD
HOMEOWNERS
ASSOCIATION**

Professionally Managed by Equus Mgmt.
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Reno, NV 89511
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Kirsten McElveney - **CAM**
Email: Kirsten@EquusManagement.com

BOARD OF DIRECTORS MEETING

January 12, 2021

5:15 PM

MEETING PLACE: GoToMeeting

<https://global.gotomeeting.com/join/270156789>

(Toll Free): 1-866-899-4679

Access Code: 270-156-789

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

2. MEMBERS FORUM: (Items on the agenda only)

A period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#).

3. APPROVAL OF NOVEMBER 10, 2020 MINUTES

4. REPORTS:

- A. Architectural Requests
- B. Maintenance Report; Work
- C. Management Report
- D. Social Committee
- E. Safety & Security Committee
- F. Landscape Committee
- G. President's Report
- H. Treasurer's Report

5. FINANCIALS:

A. Action Item: Consider/Approve: Unaudited Financials for October to November 2020

6. UNFINISHED BUSINESS:

- A. Action Item:** Consider/Approve: Bids for Painting; exterior of units with the exception of garage doors. It does include front doors and fences to be painted.
- B. Action Item:** Consider/Approve: Bids for Tree Removal/Maintenance
- C. Action Item:** Consider/Approve: Bids for FOB's Entry Pool/Clubhouse; replacement of key fob system and new gate.
- D. Action Item:** Consider/Approve: Trip Hazard Report from Precision Concrete Cutting

7. NEW BUSINESS:

A. Action Item: Consider/Approve: Renewal of the Website and the Webhosting Company

8. ANNOUNCEMENTS

9. NEXT BOARD OF DIRECTORS MEETING DATE: February 9, 2021

10. MEMBER'S FORUM: (Open Forum)

Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.

11. ADJOURNMENT

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116. The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is www.parkwoodreno.org, where all public documents are available."

REMINDER THE SPECIAL RESERVE ASSESSMENT WAS DUE BY DECEMBER 31, 2020