Board of Directors Hans Scheurer, President Art Chapman, Vice President Carol Thorpe, Treasurer Dan Matsui, Secretary Peter Hunt, Director

PARKWOOD HOMEOWNERS ASSOCIATION

Professionally Managed by Equus Mgmt. 5480 Reno Corporate Dr. #100 Reno, NV 89511 775-852-2224 – Fax 775-852-4901 Darleen Reed CAM Email: <u>darleen@equusmanagement.com</u>

BOARD OF DIRECTORS MEETING January 17, 2020 – **REVISED – NEW DATE**

5:15 PM

MEETING PLACE: Clubhouse: 4200 Millbrook Lane, Reno, NV 89509

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

- 2. MEMBERS FORUM: (Items on the agenda only) a period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to <u>NRS116.3108</u>
- 3. APPROVAL OF October 14 & November 13, 2019 MINUTES
- 4. **REPORTS**:
 - a. Architectural Requests; Work Orders
 - b. Maintenance Report
 - c. Management Report
 - d. Social Committee
- 5. FINANCIALS:
 - Approval of Unaudited Financials for November 2019
- 6. UNFINISHED BUSINESS:
 - a. Review & Possible Approval of Bid for Tree Maintenance
 - b. Review & Possible Approval of Parking Rules & Regulations
- 7. NEW BUSINESS:
 - a. None
- 8. ANNOUNCEMENTS
- 9. NEXT BOARD OF DIRECTORS MEETING DATE: February 12, 2020
- 10. MEMBER'S FORUM: (Open Forum) Open forum is a period devoted to all comments by unit owners and discussion of those comments. <u>Comments limited</u> to 3-minutes per person.
- 11. ADJOURNMENT

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116. The agenda of the meeting of the executive board must comply with the provisions of <u>NRS 116.3108</u>. Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is <u>www.parkwoodreno.org</u>, where all public documents are available."

REMINDER THE SPECIAL RESERVE ASSESSMENT IS DUE BY JUNE 30, 2020

Action Item

Action Item Action Item

e. Safety & Security Committee

f. Landscape Committee

g. President's Report

h. Treasurer's Report