

Summary and Action Items from
October 29, 2019, Safety and Security Committee Meeting

Safety and security projects—updates and action items:

1. **Limited common area trees/shrubs overhanging, damaging or threatening damage to common-area structures, public facilities:** Board approved go-ahead via property manager, who will send notice and follow-up communications. Committee will submit recommendations for notice and follow-up.
2. **Notice of violation and fine without time to cure:** Proposal to add substance of paragraph 1(b) of NRS 116.31031 to Rules and Regulations submitted to board for discussion and approval to proceed.
3. **Fine schedule:** Property manager will prepare a fine schedule for board review. Committee will recommend schedule of \$25, \$50, \$100 as simpler, allows board discretion per governing docs.
4. **Trip and fall hazards in community: upraised/uneven concrete hazards (liability risks for HOA and homeowners).** Work completed; Committee will recommend to board annual survey and work, with interim requests from homeowners to be addressed as needed.
5. **Repaint red fire lanes on recently repaved streets:** Repainting completed by Maintenance.
6. **Recent security incidents—stolen vehicle and prowler:** Committee will recommend communications protocols that may benefit residents via specific information and increased awareness of future incidents.

Parking rules project—topics discussed and follow-up:

1. **Parking permits for vehicles parked in Parkwood:** Based on board agreement that all vehicles parked in Parkwood must display a parking permit, committee will include that requirement in its working draft of new/revised rules; the number of permits per unit/address will remain at two.
2. **Guest parking:** Board considering property manager to manage guest parking/permits. Committee will recommend requirements to promote timely response to requests and delivery of guest parking permits.
3. **Towing:** Board approved Milne as tow contractor. Due to responsibilities of HOA in tow process, issue of disposal fees, compliance with NRS and other state requirements and future services, committee will recommend that Milne (owner and account manager) be invited to present information and hold Q&A for the board and homeowners.
4. **Results of homeowner poll about parking concerns:** To assure effective follow-up with new/revised parking rules, committee will recommend that summary of poll/survey results and added comments by homeowners be distributed to residents and homeowners with commitment to consider and address issues with further work on new/revised parking rules.
5. **Response to homeowner concern:** Due to numerous comments about vehicles carrying unsightly cargo and their detrimental effects on perceptions of Parkwood residents and home values, the committee will recommend work on new rule(s) to prohibit such vehicles, regardless of parking permits.
6. **Draft of new/revised parking rules:** Committee is continually revising and updating its working draft of new/revised parking rules, depending on input from board, input from homeowners via poll and ongoing discussions at committee meetings.

Ongoing projects—updates:

1. **Installations of battery-powered, motion-activated lights in dark common-area walkways/paths between rear patios and at ends of streets:** If homeowners see dark common areas that may benefit from motion-activated lights, please submit a work order to Maintenance Department for consideration.
2. **Replace yellow lights with brighter, white carriage lights on garage exteriors and entryways:** Ongoing via homeowner requests; to-date, approximately two-thirds has been replaced.
3. **Fire code compliance:** Millbrook fire-lane paint touch-up ongoing per maintenance priorities/workload.

Tabled/On Hold: For information and details, see prior agendas and summaries.

The next committee meeting is scheduled at 5 pm on Wednesday, December 4, 2019, in the clubhouse. A meeting agenda will be soon posted.