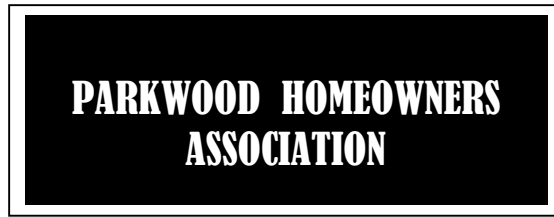


Board of Directors
Hans Scheurer, President
Art Chapman, Vice President
Carol Thorpe, Treasurer
Dan Matsui, Secretary
Peter Hunt, Director



Professionally Managed by Equus Mgmt.
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Darleen Reed CAM
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BOARD OF DIRECTORS MEETING

November 13, 2019

5:15 PM

MEETING PLACE: Clubhouse: 4200 Millbrook Lane, Reno, NV 89509

Action may be taken on any item on this agenda & revisions to this agenda may be made up to the day of the meeting

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM
2. MEMBERS FORUM: (Items on the agenda only) *a period devoted to comments by unit owners and discussion of those comments. Comments may be limited to 3-minutes per person. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been included on an agenda as an item upon which action may be taken pursuant to [NRS116.3108](#)*
3. APPROVAL OF October 14, 2019 MINUTES
4. REPORTS:
 - a. Architectural Requests; Work Orders
 - b. Maintenance Report
 - c. Management Report
 - d. Social Committee
 - e. Safety & Security Committee
 - f. Landscape Committee
 - g. President's Report
 - h. Treasurer's Report
5. FINANCIALS:

Approval of Unaudited Financials for October 2019 Action Item
6. UNFINISHED BUSINESS:
 - a. Review & Possible Approval of Bid for Tree Maintenance Action Item
 - b. Review & Possible Approval of Parking Rules & Regulations Action Item
7. NEW BUSINESS:
 - a. Discussion and Possible Approval of Position Description and Minimum Performance Requirements for Assistant Maintenance Person Action Item
 - b. Discussion & Possible Approval of Hiring Assistant Maintenance Person Action Item
8. ANNOUNCEMENTS
9. NEXT BOARD OF DIRECTORS MEETING DATE: January 8, 2020
10. MEMBER'S FORUM: (Open Forum) *Open forum is a period devoted to all comments by unit owners and discussion of those comments. Comments limited to 3-minutes per person.*
11. ADJOURNMENT

An Executive Session meeting may be held after the General Meeting to discuss delinquencies, CC&R violations and any legal issues pursuant to NRS 116. The agenda of the meeting of the executive board must comply with the provisions of [NRS 116.3108](#). Unit owner have the right to: Have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter, speak to the association or executive board, unless the executive board is meeting in executive session. Please address with management company.

"The official Parkwood Association website is www.parkwoodreno.org, where all public documents are available."

REMINDER THE SPECIAL RESERVE ASSESSMENT IS DUE BY JUNE 30, 2020