

**Summary and Action Items from**  
**September 17, 2019, Safety and Security Committee Meeting**

**Safety and security projects—updates and follow-up:**

1. **Limited common area trees/shrubs overhanging, damaging or threatening damage to common-area structures, public facilities:** (Homeowner responsibility to trim.) Committee may propose to board that Newmarker (current landscapers) or potential tree care service (AA or BB) be considered for doing survey, giving notice, doing work if needed. Maintenance will discuss with Newmarker.
2. **Notice of violation and fine without time to cure:** Proposal to add substance of paragraph 1(b) of NRS 116.31031 to Rules and Regulations: submitted to board for discussion and approval to proceed.
3. **Fine schedule:** Required by NRS 116.31031.3). Committee will draft basic schedule (\$25, \$50, \$100) and submit to board to approve and add to Rules and Regulations; with 30-day notice to homeowners.
4. **Trip and fall hazards in community: upraised/uneven concrete hazards (liability risks for HOA and homeowners).** Precision bid approved by board; awaiting follow-up needed to begin work.
5. **Repaint red fire lanes on recently repaved streets:** Maintenance will begin repainting as weather and ground/street conditions allow.

**Parking rules project—topics discussed and follow-up:**

1. **Parking permits for all vehicles parked in Parkwood:** 2 permits per unit; one guest permit with date of expiration would be issued upon request. For enforcement, any vehicle without a permit would be in violation and subject to fine and/or tow notice. To be determined: reliable, timely process for requesting and issuing guest permits: Phone? Email? In person? Equus? Board members? Maintenance?
2. **Towing:** Milne agreement lacks information about scope of services and procedures, including oral notice to RPD, information for towed-vehicle owner; enforcement services. Committee will contact Milne.
3. **Homeowner poll to solicit parking concerns:** Approved by board Sept. 11; distribution completed on Sept. 16. Responses due by Friday, Oct. 4, will be used by committee to inform work on improving rules and enforcement. Summary of responses to be submitted to board as FYI.
4. **Draft of new/revised parking rules:** Committee discussing open questions related to guest parking permits, towing agreement and procedures. Need more information from Milne and parties that may be involved in issuing and tracking guest permits.

**Ongoing projects—updates:**

1. **Juniper/shrub removals and replacements:** Responsibility for replacements may be assumed by Landscape and Architecture Committee.
2. **Installations of battery-powered, motion-activated lights in dark common-area walkways/paths between rear patios and at ends of streets:** If homeowners see dark common areas that may benefit from motion-activated lights, please submit a work order to Maintenance Department for consideration.
3. **Replace yellow lights with brighter, white carriage lights on garage exteriors and entryways:** Ongoing via homeowner requests; to-date, approximately two-thirds has been replaced.
4. **Fire code compliance:** Millbrook fire-lane paint touch-up ongoing per maintenance priorities/workload.

**Tabled/On Hold:** For details, see prior agendas and summaries.

1. New entry/access system for pool: tabled at April 10, 2018, board meeting.
2. Questionnaire about homeowners' interest in Parkwood as gated community via electronic security gates at Millbrook entrances: tabled at April 10, 2018, board meeting
3. Security patrol service: discussion/consideration tabled by committee.
4. Fire hazard potential of undeveloped lot at Baker/Redfield: further discussion tabled at Dec. 17, 2018, committee meeting.
5. Replacements for garage side doors: Effective options like steel doors appear cost-prohibitive; since issue is not a priority with any homeowners, committee tabled at Feb. 25, 2019, meeting.

**The next committee meeting is scheduled at 5 pm, Tuesday, October 15 in the clubhouse. An agenda will be posted prior to the meeting but after the October 9 board meeting.**