

PARKWOOD HOMEOWNERS' ASSOCIATION

ORGANIZATIONAL & BOARD OF DIRECTORS MEETING

September 11, 2019

MINUTES

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

The meeting was called to order at 5:15pm. Board members present were Art Chapman, Peter Hunt, Dan Matsui, Hans Scheurer and Carol Thorpe; therefore a quorum was present. Darleen Reed with Equus Management Group was also present.

2. SELECTION OF OFFICERS

Ms. Thorpe moved the officers stay the same as this year. Upon Mr. Matsui seconding the motion, it passed unanimously for the following:

President: Hans Scheurer, Vice President: Art Chapman, Treasurer: Carol Thorpe, Secretary: Dan Matsui with Peter Hunt as Director at Large.

3. MEMBERS FORUM:

None

4. APPROVAL OF AUGUST 14, 2019 MINUTES

Mr. Chapman moved to approve the minutes from August 14, 2019. Upon Mr. Hunt seconding the motion, it passed unanimously.

5. ACTIONS TAKEN BY THE BOARD SINCE THE LAST BOARD MEETING

Approval of Parker's Painting contract

Approval to have a parking survey; following a discussion, Ms. Thorpe moved to approve sending out the parking poll. Mr. Chapman seconded the motion. Darleen will email & mail out the notice to those owners without an email. The deadline to return the poll is October 4th so Mr. Matsui will have time to tabulate the responses by the next meeting on October 9, 2019.

6. NEW BUSINESS:

- a. Discussion and Possible Approval of New Collection Policy

This item is postponed to the October 8th meeting.

7. ANNOUNCEMENTS

None

8. NEXT BOARD OF DIRECTORS MEETING DATE: OCTOBER 9, 2019

9. MEMBER'S FORUM:

Items discussed: Pruning of shrubs and removal of trees not completed, and Robert will follow up on a report that likely fraudulent emails are asking homeowners to reply; homeowners should beware of responding to these emails.

10. ADJOURNMENT

The meeting was adjourned at 5:51pm.

Certified by:

Dan Matsui, Secretary for Parkwood HOA Board of Directors