

Board of Directors

Hans Scheurer, President
Art Chapman, Vice President
Carol Thorpe, Treasurer
Dan Matsui, Secretary
Peter Hunt, Director

**PARKWOOD HOMEOWNERS
ASSOCIATION**

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**BOARD OF DIRECTORS MEETING
July 10, 2019
MINUTES**

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

The meeting was called to order at 5:15pm. Board members present were Art Chapman, Peter Hunt, Dan Matsui, Hans Scheurer and Carl Thorpe; therefore a quorum was present. Darleen Reed with Equus Management Group was also present.

2. MEMBERS FORUM:

Item discussed: Road paving, Cars blocking driveways & overlapping into red curb fire lanes. Mr. Matsui stated he will call the fire department and they will tow the vehicle.

3. APPROVAL OF June 12, 2019 MINUTES

The minutes were not ready.

4. REPORTS:

a. Architectural Requests; Work Orders

Robert reported there were none at this time.

b. Maintenance Report

Robert reported he had completed several projects.

c. Management Report

Darleen reported she did her usual work projects for the Association.

d. Social Committee

Sherry Lipari reported she will have the newsletter out by July 12, 2019.

e. Safety & Security Committee

Mr. Matsui reported a survey will be sent out to homeowners regarding parking issues and contain a reminder for homeowners to maintain their limited common area. The committee is still reviewing the parking rules revisions.

f. Landscape Committee

Mr. Hunt is working on a comparison for the 2 tree companies for work to be done. Both companies will offer discounts to homeowners for any work to be done in their backyards.

Homeowners of 435 & 431 Rose Garden stated plants were removed last year but no replacements have been planted.

Trees over the parking areas need to be pruned. Bushes thru out the Association need to be pruned.

Robert is going to Moana Nursery to obtain information regarding what types of plants grow best in the soil here.

Mr. Scheurer will contact Newmarker Landscaping regarding a pruning schedule.

g. President's Report

The Board is still gathering information to support their claim regarding retention of HOA employees. The next step is to request a copy of the signed handbooks.

h. Treasurer's Report

Ms. Thorpe stated currently there is \$50,943 in the operating account and \$454,553 for the reserve account.

5. FINANCIALS:

Approval of Unaudited Financials for April 2019

Not approved at this time.

6. UNFINISHED BUSINESS:

a. Side Street Repaving

Notices for the work is posted on both websites and has been mailed out to owners.

b. Separation from EBMC

See President's report.

c. Review & Possible Approval of Bid for Tree Maintenance

This is still a work in progress.

d. Review & Possible Approval of Parking Rules & Regulations

This is still a work in progress.

e. Discussion, Review & Possible Approval of Bid to Repair Trip Hazards

Robert reported he is going to do more research as the bid from Precision Concrete is a time & materials bid approximately \$12,000.

7. NEW BUSINESS:

a. Discussion and Possible Approval of Eide Bailly CPAs to Perform Annual Audit

Ms. Thorpe moved to approve the annual audit to be completed by Eide Bailly. Upon Mr. Matsui seconding the motion, it passed unanimously.

b. Discussion and Possible Approval of Stewardship Horticulture as a Consultant

At this time no approval was given to Hire Steward Horticulture. Mr. Hunt and Robert will be going to Moana Nursery to obtain information regarding suitable plants for this area.

c. Replacement Sliding Door on Ruth Court

The owner needs to select the door and notify APS to make arrangements for the payment and installation. APS will then repair the deck.

8. ANNOUNCEMENTS

None

9. NEXT BOARD OF DIRECTORS MEETING DATE: AUGUST 14, 2019

10. MEMBER'S FORUM

Silver State needs to come back to complete the installation of the gate and locks.

11. ADJOURNMENT

The meeting adjourned at 6:17pm.

Certified by:

Dan Matsui, Secretary for Parkwood HOA Board of Directors