

**Summary and Action Items from**  
**June 18, 2019, Safety and Security Committee Meeting**

**Project Updates and action items:**

1. **Trimming limited common area trees/shrubs overhanging, damaging or threatening damage to common-area structures, public facilities:** committee will plan walk-through to identify homes with issues; prepare notice: if necessary, HOA will hire work (Aspen? Sunlitte?) and charge homeowner.
2. **Pool rules enforcement:** Signs displaying updated pool rules are being posted in coordination with painting of surrounding fences. Pending: reminder to homeowners about violation reporting procedure.
3. **Pool rules violations reporting procedure:** Confirmed Equus contact information; committee recommends calls, email or complaint form depending on nature of violation; will draft notice for discussion at next committee meeting.
4. **Trip and fall hazards in community: upraised/uneven concrete hazards (liability risks for HOA and homeowners).** One bid proposal discussed at June 12 board meeting; Maintenance seeking 2-3 other bids for competitive evaluation.
5. **Installations of battery-powered, motion-activated lights in dark common-area walkways/paths between rear patios and at ends of streets:** Lights installed in February are feasible; Maintenance will budget more lights to improve safety in dark areas. If homeowners see dark common areas that may benefit from lights, please submit a work order to the Maintenance Department.

**Project to improve parking rules—further discussed:**

1. **Rule 3 - Notice of Violation and Fine:** Committee reviewed NRS 116.31031 and reconfirmed that 1(b) authorizes HOA to issue notice of violation and fine without warning or time to cure. Board will discuss this and other suggestions at July 10 board meeting.
2. **Rule 4:- Towing:** Application by Milne Towing under review by Equus; awaiting information about terms and conditions, service expectations. Will evaluate practicality, cost effectiveness for Parkwood, ability to assist with enforcement; any issues/conflicts with NRS or governing documents?
3. **Fines:** Awaiting sample schedule of fines from Equus. NRS 116.31031, section 3, requires an HOA with a policy for imposing fines to provide homeowners with a schedule of fines 30 days prior to enforcement.
4. **Other Parking Rules:** Continue review, evaluation and revision of street use and parking rules.

**Ongoing projects:**

1. **Juniper removals and replacement:** Removals completed; suitable replacement shrubs/bushes will be responsibility of Landscaping and Architecture Committee.
2. **Replacement of yellow with brighter, white carriage lights on garage exteriors and entryways:** ongoing per homeowner requests; to-date, approximately 30% has been replaced.
3. **Fire code compliance:** Millbrook fire-lane paint touch-up ongoing per maintenance priorities/workload.

**Tabled/On Hold:** For details, see prior agendas and summaries.

1. New entry/access system for pool: tabled at April 10, 2018, board meeting.
2. Questionnaire about homeowners' interest in Parkwood as gated community via electronic security gates at Millbrook entrances: tabled at April 10, 2018, board meeting
3. Security patrol service: discussion/consideration tabled by committee.
4. Fire hazard potential of undeveloped lot at Baker/Redfield: further discussion tabled at Dec. 17, 2018, committee meeting.
5. Replacements for garage side doors: Effective options like steel doors appear cost-prohibitive; since issue is not a priority with any homeowners, committee tabled at Feb. 25, 2019, meeting.

**The next committee meeting is scheduled at 5 pm, Tuesday, July 16, 2019, in the clubhouse. An agenda will be posted prior to that meeting but after the July 10 board meeting.**

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