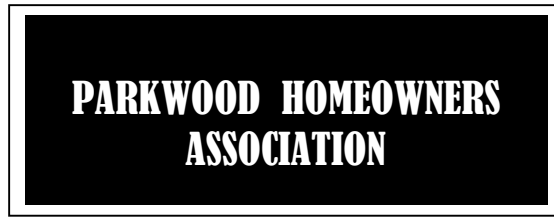


Board of Directors

Hans Scheurer, President
Art Chapman, Vice President
Carol Thorpe, Treasurer
Dan Matsui, Secretary
Peter Hunt, Director



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BOARD OF DIRECTORS MEETING
MAY 8, 2019
MINUTES

1. CALL TO ORDER & ESTABLISHMENT OF A QUORUM

The meeting was called to order at 5:15pm. Board members present were Art Chapman, Peter Hunt, Dan Matsui, Hans Scheurer and Carol Thorpe; therefore a quorum was present. Darleen Reed with Equus Management Group was also present.

2. MEMBERS FORUM

Items discussed:

Safety issues may arise when walking on the streets

The Board was asked whether the City of Reno can pave our streets. The streets within Parkwood HOA are all privately owned by the HOA therefore the City of Reno will not pay to have them maintained or repaved.

3. APPROVAL OF April 10, 2019 MINUTES

Mr. Hunt moved to approve the minutes of the April 10, 2019 meeting. Mr. Matsui seconded the motion which passed unanimously.

4. REPORTS:

a. Architectural Requests; Work Orders

Robert reported the fences on Lorraine were all done.

b. Maintenance Report

1. Robert stated CAD will be on site to perform pest control spraying. They will be treating around the foundations, bushes, as well as front and back patio areas.

2. The pool inspection is scheduled for May 17, 2019.

3. The repair at 466 Anne Marie is completed.

4. Fences at 311& 340 Lorraine have been repaired.

At this time Ms. Thorpe moved to allow Robert up to \$1000 without Board approval. Mr. Hunt seconded the unanimously passed motion.

c. Management Report

Darleen gave her report which is attached to these minutes.

d. Social Committee

Announcement for the pool party to be held on May 19, 2019 starting at 5pm.

e. Safety & Security Committee

Mr. Matsui reported the committee is updating the Parking Rules and Regulation to make them easier to understand, fairer for the majority of homeowners, easier to enforce to encourage compliance. The committee's report is attached to these minutes. The next committee meeting will be May 14th at 5pm.

f. Landscape Committee

1. Mr. Hunt reported there are too many signs within the HOA. The fire lane signs must remain, but others will be reviewed to see if some can be removed.

2. Mr. Hunt introduced Mike Orlick and Sara Harland with Battle Born Tree Service. Mr. Orlick gave a detailed description of the service they are proposing to provide for the HOA.

Mr. Hunt moved to approve \$250 for the mapping project to be performed by Battle Born Tree Service. Upon Mr. Matsui seconding the motion, it passed unanimously.

3. Mr. Hunt went to Moana Nursery to find out what they would charge to look at the bushes in the HOA and make replacement recommendations. Their fee is \$180 per hour. Suggestions were made to see about UNR, Newmarker Landscape, The City of Reno or Washoe County having any advice on this matter. He will do further research on this.

g. President's Report

1. Mr. Scheurer stated it is a pleasure to work with Darleen who is the new Community Association Manager for the Association. All calls are returned in a timely manner and communications are open with her.

2. Mr. Scheurer stated there is a letter going out to EBMC to contest their claim to a \$10,000 penalty for retaining Robert Lipari and Kendra Jackson as Parkwood employees.

h. Treasurer's Report

Ms. Thorpe stated at the end of February there was \$32,383 in the operating account and \$407,511 in the reserve account. At the end of March the operating account was \$20,848 and the reserve account balance was \$474,579.

5. FINANCIALS:

Approval of Unaudited Financials for February & March 2019

The Executive Board reviewed the following financial information as required in NRS 116.31083:

A. A current year-to-date financial statement of the association;

B. A current year-to-date schedule of revenues and expenses for the operating account and the reserve account, compared to the budget for those accounts;

C. A current reconciliation of the operating account of the association;

D. A current reconciliation of the reserve account of the association;

E. The latest account statements prepared by the financial institution in which the accounts of the association are maintained; and

F. The current status of any civil action or claim submitted to arbitration or mediation in which the association is a party.

Mr. Hunt moved to approve the financials as presented. Mr. Matsui seconded motion which passed unanimously.

6. UNFINISHED BUSINESS:

a. Side Street Repaving

This item is postponed until after the tree report is completed.

b. Update on Review of Parking Rules & Regulations

Mr. Matsui gave a report earlier in the meeting.

c. Tree Trimming Proposal - Robert

This item is postponed until later.

7. NEW BUSINESS:

a. Separation from EBMC

See the President's Report given earlier by Mr. Scheurer.

b. Coupon Ordering for Owners

Darleen will be ordering coupon books for owners after the Budget Ratification meeting on May 29, 2019 at 5pm.

8. ANNOUNCEMENTS

Reminder of the pool party on May 19, 2019 at 5pm.

9. NEXT BOARD OF DIRECTORS MEETING DATE: JUNE 12, 2019 at 5:15pm.

10. MEMBER'S FORUM

If you are removing an old satellite dish, it can be placed in your recycle bin.

11. ADJOURNMENT

The meeting was adjourned at 6:07pm.

Certified by:

Dan Matsui, Secretary for Parkwood HOA Board of Directors