

Summary and Action Items
From January 14, 2019, Safety and Security Committee Meeting

Project updates and further action:

1. **Fire code compliance:** Millbrook fire lane red paint touch-up ongoing, weather dependent; three corrective actions remain for clubhouse and maintenance shop; completion expected before/by next month's committee meeting.
2. **Low cost, easy-to-install security cameras and motion-activated lights for limited common areas:** Information sources obtained; summaries of products to be drafted for next committee meeting.
3. **Trim shrubs away from garage exterior lights to increase common area lighting; remove common-area junipers:** Aspen began work January 12 with completion weather-dependent; no requests for exceptions from trimming were submitted by homeowners; landscaping committee to consult with City of Reno arborist about suitable replacements for junipers.
4. **Install battery-powered, motion-activated lights in dark common-area walkways/paths between rear patios and at ends of streets:** Rechargeable lights being tested. If economically feasible and practical maintenance-wise, Maintenance will purchase and install throughout. If not, then committee will consider alternatives for improving security of dark common areas. Outstanding: estimated quantity and cost of lights needed; timelines for testing, purchasing and installations.
5. **New rules to regulate outdoor cooking, heating and lighting appliances:** Language approved by board at January 8 meeting; notice to homeowners sent January 10; notice and amended Rules and Regulations posted on Parkwood's Web site at www.parkwoodreno.org.
6. **Trees in limited common area trees overhanging/touching roofs and chimneys pose potential hazards: fire and roof damage:** Committee will draft and submit to board a proposal to notify and inform homeowners about issues, steps to resolve, deadline for trimming, responsibility. Landscaping committee to clarify procedures if homeowners wish to remove trees and replant with alternatives.
7. **Upgrade of street-facing yellowish carriage lights on garage exteriors:** ongoing.
8. **Replacement for garage side doors:** existing, interior-grade doors too vulnerable to break-in; maintenance looking into options.

New topics discussed and follow-up/action items:

1. **Parking on side streets hinders snow removal:** Committee will draft and submit to board for consideration a notice to homeowners about issues, trade-offs, potential solutions.
2. **Untrimmed, overgrown shrubs/bushes in some limited common areas are damaging fences or pose risks of damage:** Committee will draft and submit to board a proposal to inform homeowners about issues, governing rules, how to resolve and why, and responsibilities.

Tabled/On Hold: For details, see prior agendas and summaries.

1. New entry/access system for pool: tabled at April 10 board meeting.
2. Questionnaire about homeowners' interest in Parkwood as gated community via electronic security gates at Millbrook entrances: tabled at April 10 board meeting
3. Security patrol service: discussion/consideration tabled by committee.
4. Pool rules enforcement procedure: Approved by board Aug. 14; notice tabled by committee until March/April 2019 in anticipation of pool reopening in May.
5. Fire hazard potential of undeveloped lot at Baker/Redfield: further discussion tabled at Dec. 17, 2018, committee meeting.

Next committee meeting: 5 pm on Monday, February 25, 2019, in the clubhouse. A meeting agenda will be posted on Parkwood's Web site at www.parkwoodreno.org and on the clubhouse bulletin board prior to the next committee meeting but after the February 12, 2019, board meeting.