

Summary and Action Items from
February 25, 2019, Safety and Security Committee Meeting

Project updates and action items:

1. **Notice re limited common area trees/shrubs damaging roofs and fences:** Board approved on Feb. 12; distributed to homeowners/occupants on Feb. 15. Discussed tentative follow-up walk-through in March to evaluate whether homeowners are responding or if further notice/action is needed.
2. **(New) Rules to regulate outdoor cooking, heating and lighting appliances:** Rules & Regulations have been updated on Parkwood's Web site; on Feb. 28 EBMC verified that updated Rules & Regulations will be included in welcome kits for new homeowners.
3. **Fire code compliance:** Millbrook fire lane red paint touch-up ongoing; all corrective actions for clubhouse and maintenance have been completed; fire inspector was notified on Feb. 28.
4. **Low cost, DIY security systems for home including limited common areas:** Summarized information about selected systems and products to be distributed via 1Q 2019 newsletter.
5. **Trim shrubs away from garage exterior lights to increase common area lighting and remove common-area junipers:** Work begun by Aspen on Jan. 12 is ongoing, depending on weather conditions.
6. **Installation of battery-powered, motion-activated lights in dark common-area walkways/paths between rear patios and at ends of streets:** Test placements ongoing between Ruth and Bluegrass; end of Lorraine; fence south of pool on Millbrook; grass area at end of Marigene behind Lorraine. More lights will be tested in other locations. Total quantity needed and total cost to be determined.
7. **Upgrade of street-facing yellowish carriage lights on garage exteriors:** ongoing per homeowner requests and maintenance priorities and workload.

New topics discussed and action items:

1. **Trip and fall hazards in community:** Upraised/uneven concrete poses hazard and liability risk for HOA (common areas), possibly for homeowners (limited common areas). Grinding down high spots may be less costly than concrete replacement. Maintenance will research services and cost.
2. **Unleashed dogs, dog waste, dogs barking: health/safety and nuisance issues:** Reminder about rules and regulations and reporting/enforcement procedures was approved by the Board and will be distributed to homeowners.
3. **Parking in fire lanes:** Procedure for reporting vehicles parked in fire lanes was approved by the Board and will be distributed to homeowners.
4. **Pool rules violations:** Procedure for reporting violations of pool rules was approved by the board and will be distributed to homeowners via 1Q 2019 newsletter.

Tabled/On Hold: For details, see prior agendas and summaries.

1. **New entry/access system for pool:** Board tabled at April 10 meeting.
2. **Survey of homeowners' interest in Parkwood as gated community via electronic security gates at Millbrook entrances:** Board tabled at April 10 meeting
3. **Security patrol service:** Committee tabled at June 18 meeting.
4. **Fire hazard potential at open lot at Baker/Redfield:** Committee tabled at Dec. 17 meeting.
5. **Replacements for garage side doors:** Effective options like steel doors appear cost-prohibitive; since issue is not a priority with homeowners, committee tabled at Feb. 25 meeting.

Next committee meeting is scheduled for 5:00 pm on Monday, March 18 in the club house. A meeting agenda will be posted prior to the meeting.

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