

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

January 14, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
2. **MEMBER'S FORUM – Agenda Items Only** **Members**

Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: November 19, 2013** **Board Action**
4. **FINANCIAL REPORT: Treasurer's Report + Review and Accept: Oct., + Nov. 2013 Financials** **Information**
5. **PRESIDENTS REPORT** **Information**
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** **Information**
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** **Information**
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove updated Parking Tag Document and Policy **Board Action**
 2. Discuss/Approve/Disapprove new Insurance Quote if available **Board Action**
9. **DISCUSSION ITEMS**
 1. Trash/Recycling Changes **Board Discussion**
 2. Update on Pool **Board Discussion**
 3. Street Repair and Obtaining Bids **Board Discussion**
 4. St. Patrick's Day Event **Board Discussion**
 5. Pest Control **Board Discussion**
 6. Obtain Full or Financial Update Reserve Study (last Full was performed 2010) **Board Discussion**
 7. Obtain Arborist Report **Board Discussion**
10. **CORRESPONDENCE**
11. **RESIDENT'S FORUM** **Members/Residents**

Resident's Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
12. **NEXT MEETING – February 11, 2014** **Board Action**
13. **ADJOURNMENT** **Board Action**

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please call management at 775.828.3664

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community
Parkwood HOA ~ Your Life, Your Home, Your Community. Get Involved.

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

February 11, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
2. **MEMBER’S FORUM – Agenda Items Only** **Members**

Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: January 14, 2014** **Board Action**
4. **FINANCIAL REPORT: Treasurer’s Report and Approve December 2013 Financials** **Information**
5. **PRESIDENTS REPORT** **Information**
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** **Information**
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** **Information**
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove Change Rules and Regulations 3.2.2 **Board Action**
 2. Discuss/Approve/Disapprove updated Parking Tag Document and Policy **Board Action**
 3. Discuss/Approve/Disapprove PayScan Automated Invoice System/Check Signing **Board Action**
 4. Discuss/Approve/Disapprove Pest Control Proposal for Trees, Shrubs, Foundations¹ **Board Action**
 5. Discuss/Approve/Disapprove Scope Of Work For Street Repair if available **Board Action**
9. **DISCUSSION ITEMS**
 1. Update on Pool **Board Discussion**
 2. Obtain Arborist Report **Board Discussion**
 3. Combining two watering zones **Board Discussion**
10. **CORRESPONDENCE**
11. **RESIDENT’S FORUM** **Members/Residents**

Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
12. **NEXT MEETING – March 11, 2014** **Board Action**
13. **ADJOURNMENT** **Board Action**

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please call management at 775.828.3664

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

¹ Contacted Valley Pest, Nash Pest and CAD Pest for proposals.

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

March 11, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER’S FORUM – Agenda Items Only** Members
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: February 11, 2014** Board Action
4. **FINANCIAL REPORT: Treasurer’s Report and Approve January 2014 Financials** Information
5. **PRESIDENTS REPORT** Information
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** Information
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** Information
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove Scope Of Work For Street Repair if available Board Action
 2. Discuss/Approve/Disapprove Reserve Study Board Action
9. **DISCUSSION ITEMS**
 1. Update on Pool Board Discussion
 2. Obtain Arborist Report Board Discussion
 3. Combining two watering zones Board Discussion
 4. Xeriscape Board Discussion
 5. Draft Budget: Board to approve no later than May 13th for May 30th mailing Board Discussion
10. **CORRESPONDENCE**
11. **RESIDENT’S FORUM** Members/Residents
Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
12. **NEXT MEETING – April 8, 2014** Board Action
13. **ADJOURNMENT** Board Action

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at 775.828.3664 or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

March 21, 2014 - 10:00AM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER’S FORUM – Agenda Items Only** Members
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES:** Not at this time. Board Action
4. **FINANCIAL REPORT:** Not at this time. Information
5. **PRESIDENTS REPORT:** Not at this time. Information
6. **MAINTENANCE REPORT / PROPERTY REPORTS:** Not at this time. Information
7. **COMMITTEES –** Not at this time. Information
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove funds for tree trimming not to exceed \$10,000. Board Action
9. **DISCUSSION ITEMS**
 1. Not at this time. Board Discussion
10. **CORRESPONDENCE:** Not at this time.
11. **RESIDENT’S FORUM** Members/Residents
Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
12. **NEXT MEETING – April 8, 2014** Board Action
13. **ADJOURNMENT** Board Action

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at 775.828.3664 or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

April 8, 2014 - 5:30PM - at the Clubhouse

- 1. CALL TO ORDER – Roll Call – Announce Recording** **President**
- 2. MEMBER’S FORUM – Agenda Items Only** **Members**
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
- 3. APPROVAL OF PREVIOUS MEETING MINUTES:** March 11 + March 21, 2014 **Board Action**
- 4. FINANCIAL REPORT:** Treasurer’s Report and Approve February 2014 Financials **Information**
- 5. PRESIDENTS REPORT** **Information**
- 6. MAINTENANCE REPORT / PROPERTY REPORTS:** Arch. Requests; Work Orders; EBMC **Information**
- 7. COMMITTEES –** Infrastructure; Social/Newsletter; B. G. A.; Advisory **Information**
- 8. ACTION ITEMS**
 1. Discuss/Approve/Disapprove Proposals for Street Work **Board Action**
 2. Discuss/Approve/Disapprove Proposals for Ruth/Bluegrass Irrigation Integration **Board Action**
 3. Discuss/Approve/Disapprove proposal for tree trimming **Board Action**
 4. Review Draft Budget; Board to approve no later than May 13th for May 30th mailing **Board Action**
 5. Discuss/Approve/Disapprove 2012-2013 Audit **Board Action**
- 9. BOARD DISCUSSION ITEMS – NO ACTION CAN BE TAKEN**
 1. Update on Pool **Board Discussion**
 2. Obtain Arborist Report **Board Discussion**
 3. Xeriscape (south side along walkway to Park plus other areas) **Board Discussion**
- 10. CORRESPONDENCE**
- 11. RESIDENT’S FORUM** **Members/Residents**
Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
- 12. NEXT MEETING – May 13, 2014** **Board Action**
- 13. ADJOURNMENT** **Board Action**

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at **775.828.3664** or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

May 13, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER’S FORUM – Agenda Items Only** Members
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: April 8, 2014** Board Action
4. **FINANCIAL REPORT: Treasurer’s Report and Approve March 2014 Financials** Information
5. **PRESIDENTS REPORT** Information
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** Information
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** Information
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove Proposals for Street Work Board Action
 2. Discuss/Approve/Disapprove Changing Pool rule for pool closing time Board Action
 3. Discuss/Approve Disapprove Budget; Ratification will be May 29, Clubhouse 11:00AM Board Action
9. **BOARD DISCUSSION ITEMS – NO ACTION CAN BE TAKEN**
 1. Update on Pool Board Discussion
 2. Xeriscape (south side along walkway to Park plus other areas) Board Discussion
 3. Tennis Courts Board Discussion
 4. Fence for RV Lot Board Discussion
10. **CORRESPONDENCE**
11. **RESIDENT’S FORUM** Members/Residents
Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

NEXT MEETING – Budget Ratification May 29 at 11:00AM; Next Board Meeting June 10, 2014

12. **ADJOURNMENT** Board Action

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at **775.828.3664** or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

June 10, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
2. **MEMBER’S FORUM – Agenda Items Only** **Members**
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: May 13, 2014** **Board Action**
4. **FINANCIAL REPORT: Treasurer’s Report and Approve April 2014 Financials** **Information**
5. **PRESIDENTS REPORT** **Information**
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** **Information**
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** **Information**
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove Creating A Gate At Park Pathway **Board Action**
 2. Discuss/Approve/Disapprove Fence For RV Lot **Board Action**
 3. Discuss/Approve/Disapprove RV Parking Addendum **Board Action**
 4. Discuss/Approve/Disapprove Pool Party Not To Exceed \$300.00 **Board Action**
9. **BOARD DISCUSSION ITEMS – NO ACTION CAN BE TAKEN**
 1. Xeriscape (south side along walkway to Park plus other areas) **Board Discussion**
 2. Tennis Courts **Board Discussion**

10. CORRESPONDENCE

11. RESIDENT’S FORUM

Members/Residents

Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

NEXT MEETING – July 8, 2014

12. ADJOURNMENT

Board Action

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at **775.828.3664** or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling **775-322-4900** or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

July 8, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**

2. **MEMBER’S FORUM – Agenda Items Only** **Members**

Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

* **Board Questions & Answers with John from JP & Son Landscaping** **Board Discussion**

3. **APPROVAL OF PREVIOUS MEETING MINUTES:** June 10, 2014 **Board Action**

4. **FINANCIAL REPORT:** Treasurer’s Report and Approve April 2014 Financials **Information**

5. **PRESIDENTS REPORT** **Information**

6. **MAINTENANCE REPORT / PROPERTY REPORTS:** Arch. Requests; Work Orders; EBMC **Information**

7. **COMMITTEES –** Infrastructure; Social/Newsletter; B. G. A.; Advisory **Information**

8. **ACTION ITEMS**

- 1. Discuss/Approve/Disapprove Curb Painting Proposal **Board Action**
- 2. Discuss/Approve/Disapprove Purchase Pool Vacuum **Board Action**

9. **BOARD DISCUSSION ITEMS – NO ACTION CAN BE TAKEN**

- 1. **Board Discussion**

10. **CORRESPONDENCE**

11. **RESIDENT’S FORUM**

Members/Residents

Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

NEXT MEETING – July 8, 2014

12. **ADJOURNMENT**

Board Action

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at 775.828.3664 or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

August 12, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
 2. **MEMBER’S FORUM – Agenda Items Only** **Members**
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
 3. **APPROVAL OF PREVIOUS MEETING MINUTES: July 8th, 2014** **Board Action**
 4. **FINANCIAL REPORT: Treasurer’s Report and Approve May 2014 Financials** **Information**
 5. **PRESIDENTS REPORT** **Information**
 6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** **Information**
 7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** **Information**
 8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove Cement Proposals for various cement work **Board Action**
 2. Discuss/Approve/Disapprove to move ahead with resurfacing the tennis court parking lot **Board Action**
 3. Discuss/Approve/Disapprove parking at the end of Ann Marie. **Board Action**
 4. Discuss/Approve/Disapprove closing pool party **Board Action**
 9. **BOARD DISCUSSION ITEMS – NO ACTION CAN BE TAKEN**
 1. **Board Discussion**
 10. **CORRESPONDENCE**
 11. **RESIDENT’S FORUM** **Members/Residents**
Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
- NEXT MEETING September 9, 2014 - Annual Homeowners Meeting**
12. **ADJOURNMENT** **Board Action**

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at **775.828.3664** or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

Parkwood Homeowners Association
ANNUAL MEMBERSHIP MEETING AGENDA

September 9, 2014 at 5:30 p.m.

Parkwood Clubhouse, 4200 Millbrook Lane, Reno, NV 89509

- I. Call Meeting to Order** **President**
A) Welcome Members
B) Introductions of Board Members
- II. Selection of Inspectors of Election** – Ask for three volunteers to count and tabulate ballots.
- III. Proof of Notice of Meeting** The annual meeting notification was sent out in accordance with the NRS 116.3108 not less than (15) days before said meeting.
- IV. Roll Call (Quorum)** A quorum is no longer needed to hold an Election of Directors.
- V. Membership Forum**
This period is devoted to comments by members and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the next meeting agenda pursuant to NRS 116.
- VI. Minutes**
2013 Annual Meeting Minutes. **Motion** to waive the reading and adopt as presented.
- VII. Old Business**
A) **President's Report:** An overview of the accomplishments, tasks and issues addressed by the Board throughout the 2013-14 year. **President**
B) **Financial Report by the Treasurer**
Overview of the 2013-14 Year financial condition of the Association **Treasurer**
- VIII. Election Results**
- IX. Adjournment: Board Action.** Immediately after Adjournment, the newly elected Board Members will meet and conduct an organizational meeting to elect officers.

Organizational Board Meeting To Elect Officers

- I. Call Meeting To Order** **Board Action**
- II. Board to Elect Officers (President, Vice President, Treasurer and Secretary)** **Board Action**
- III. Members Forum**
- IV. Signature cards to be signed** **Board Action**
- V. Fill Out NRS & Fiduciary Forms** **Board Action**
- VI. Action Item: Discuss/Approve/Disapprove Tennis Court Parking Paving Proposal** **Board Action**
- VII. Members Forum**
- VIII. Adjournment** **Board**
Action

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. NRS 116.3108 Section 2 (a)

MAINTAIN, PROTECT AND ENHANCE

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

October 14, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
2. **MEMBER’S FORUM – Agenda Items Only** **Members**
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES:** August 12th, 2014 **Board Action**
4. **FINANCIAL REPORT:** Treasurer’s Report and Approve July & August 2014 Financials **Information**
5. **PRESIDENTS REPORT** **Information**
6. **MAINTENANCE REPORT / PROPERTY REPORTS:** Arch. Requests; Work Orders; EBMC **Information**
7. **COMMITTEES –** Infrastructure; Social/Newsletter; B. G. A.; Advisory **Information**
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove JP & Son Landscape Contract **Board Action**
(footnote option to have irrigation costs included in contract price)
 2. Discuss/Approve/Disapprove JP & Son Snow Removal Contract **Board Action**
 3. Discuss/Approve/Disapprove Funds for arch bridge over creek **Board Action**
(shared expenses between operating and RV lot revenues)
9. **BOARD DISCUSSION ITEMS – NO ACTION CAN BE TAKEN** **Board Discussion**
 1. Tree trimming options: in house; JP, or arborists
 2. Plan of action for xeriscape work; cost benefit for each area with different savings options
10. **CORRESPONDENCE**
11. **RESIDENT’S FORUM** **Members/Residents**
Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

NEXT MEETING November 11, 2014

12. **ADJOURNMENT** **Board Action**

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and snow removal, please contact management at 775.828.3664 or kevinberg@ebmc.com

Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community

PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

November 11, 2014 - 5:30PM - at the Clubhouse

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER'S FORUM – Agenda Items Only** Members
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: October 14, 2014** Board Action
4. **FINANCIAL REPORT: Treasurer's Report and Approve September 2014 Financials** Information
5. **PRESIDENTS REPORT** information
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** Information
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** Information
8. **ACTION ITEMS**
 1. Discuss/Approve/Disapprove Seasonal Tree Trimming Board Action
 2. Discuss/Approve/Disapprove proposal from Dale Carlon Consulting for tree maintenance Board Action
 3. Discuss/Approve/Disapprove Christmas Bonus Maintenance staff Board Action
 4. Discuss/Approve/Disapprove Christmas Party Entertainment allotment Board Action
9. **BOARD DISCUSSION ITEMS (NO ACTION CAN BE TAKEN) / NEXT MEETING ITEMS** Board Discussion
 - 1.
10. **CORRESPONDENCE**
11. **RESIDENT'S FORUM** Members/Residents
Resident's Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

NEXT MEETING December 9, 2014

12. **ADJOURNMENT** Board Action

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. These documents are also available for downloading and printing at www.parkwoodreno.org. The Board of Directors may not take action on items and issues not on this agenda.

The Christmas party will be December 14th.

Please remember to winterize your unit if it is vacant and do not let the temperature get below 55 inside. Also unhook your garden hose from the bib. Cleaning of the gutters is the homeowners responsibility. Do not allow leaves and pine needles to build up. This is a fire hazard. If you have any concerns regarding landscape maintenance and snow removal, please contact management at 775.828.3664 or kevinberg@ebmc.com
Reno Police: 334-2121; Secret Witness: Anonymously report information regarding any crime or suspicious behavior by calling 775-322-4900 or at the City of Reno link: <http://applications.reno.gov/coplogic/start-report.html>

The official Parkwood website is: <http://parkwoodreno.org>

Speed Limit is 15mph – Please Do Not Speed In Your Community