

# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING

January 08, 2012 at 5:30 p.m. at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
2. **MEMBER’S FORUM – Agenda Items Only** **Members**  

Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES Board of Directors Meeting – Dec. 11, 2012** **Board Action**
4. **FINANCIAL REPORT: Treasurer’s Report + Review and Accept: November 2012 Financials** **Information**
5. **PRESIDENTS REPORT** **Information**
6. **MAINTENANCE REPORT** **Information**
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** **Information**
8. **PROPERTY REPORTS: Architectural Requests; Work Orders; EBMC** **Information**
9. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Tennis Court Xeriscape Proposal **Board Action**
  2. Discuss/Approve/Disapprove swimming pool repairs. **Board Action**
10. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove Ratify the Clubhouse roof repair **Board Action**
11. **CORRESPONDENCE**
12. **RESIDENT’S FORUM** **Members/Residents**  

Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
13. **NEXT MEETING – February 12, 2013** **Board Action**
14. **ADJOURNMENT** **Board Action**

All homeowners have a right to have a copy of the minutes or a summary of the minutes of this meeting distributed to him upon request if he pays the association the cost of making the distribution. (NRS.116 3108 Section 2 (a)). Agendas are available from the on site Maintenance office 10 days prior to the meeting. The Board of Directors may not take action on items and issues not on this agenda.

If you have any concerns regarding landscape maintenance and or snow removal,  
please call management at 775.828.3664

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# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING

February 12, 2012 at 5:30 p.m. at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER'S FORUM – Agenda Items Only** Members  
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES** Board of Directors Meeting – Jan. 8, 2013 Board Action
4. **FINANCIAL REPORT:** Treasurer's Report + Review and Accept: December 2012 Financials Information
5. **PRESIDENTS REPORT** Information
6. **MAINTENANCE REPORT** Information
7. **COMMITTEES –** Infrastructure; Social/Newsletter; B. G. A.; Advisory Information
8. **PROPERTY REPORTS:** Architectural Requests; Work Orders; EBMC Information
9. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Tennis Court Xeriscape Proposal Board Action
  2. Discuss/Approve/Disapprove Swimming Pool Repairs. Board Action
  3. Discuss/Approve/Disapprove Paving Project Board Action
10. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove Lorraine Parking Board Action
  2. Ratify Insurance renewal. Board Action
11. **CORRESPONDENCE**
12. **RESIDENT'S FORUM** Members/Residents  
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13. **NEXT MEETING – March 12, 2013** Board Action
14. **ADJOURNMENT** Board Action

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# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING

March 12, 2013 at 5:30 p.m. at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER'S FORUM – Agenda Items Only** Members  

Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES:** February 12, 2013 Board Action
4. **FINANCIAL REPORT:** Treasurer's Report + Review and Accept: January 2013 Financials Information
5. **PRESIDENTS REPORT** Information
6. **MAINTENANCE REPORT / PROPERTY REPORTS:** Arch. Requests; Work Orders; EBMC Information
7. **COMMITTEES –** Infrastructure; Social/Newsletter; B. G. A.; Advisory Information
8. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Tennis Court Xeriscape Proposal Board Action
  2. Discuss/Approve/Disapprove Swimming Pool Repairs. Board Action
9. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove Clubhouse Painting Proposals Board Action
  2. Discuss/Approve/Disapprove Lorraine Ct. Asphalt Proposals Board Action
  3. Ratify Asbestos Inspection. Board Action
  4. Discuss/Approve/Disapprove Preferred Vendor List Board Action
  5. Discuss/Approve/Disapprove Cutting Door for Pool Supplies. Board Action
10. **CORRESPONDENCE**
11. **RESIDENT'S FORUM** Members/Residents  

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12. **NEXT MEETING – April 9, 2013** Board Action
13. **ADJOURNMENT** Board Action

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## PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING

April 9, 2013 at 5:30 p.m. at the Clubhouse

### Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
2. **MEMBER’S FORUM – Agenda Items Only** **Members**

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3. **APPROVAL OF PREVIOUS MEETING MINUTES: March 12, 2013** **Board Action**
4. **FINANCIAL REPORT: Treasurer’s Report + Review and Accept: February 2013 Financials** **Information**
5. **PRESIDENTS REPORT** **Information**
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** **Information**
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** **Information**
8. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Swimming Pool Repairs. **Board Action**
  2. Discuss/Approve/Disapprove Clubhouse Painting Proposals – Tabled from Last Meeting **Board Action**
  3. Discuss/Approve/Disapprove Cutting Door for Pool Supplies. **Board Action**
9. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove switching Collection Agencies from Hampton & Hampton to Fuller Jenkins Clarkson **Board Action**
  2. Discuss/Approve/Disapprove new Reserve Study **Board Action**
  3. Discuss/Approve/Disapprove Proposed 2013-2014 Budget **Board Action**
10. **CORRESPONDENCE**
11. **RESIDENT’S FORUM** **Members/Residents**

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12. **NEXT MEETING – May 14, 2013** **Board Action**
13. **ADJOURNMENT** **Board Action**

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If you have any concerns regarding landscape maintenance and or snow removal,  
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**PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING**  
May 14, 2013 following the 5:15 p.m. Budget Ratification Meeting at the Clubhouse  
**Agenda**

1. **CALL TO ORDER – Roll Call – Announce Recording** President
  
2. **MEMBER’S FORUM – Agenda Items Only** Members  
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
  
3. **APPROVAL OF PREVIOUS MEETING MINUTES: April 9, 2013** Board Action
  
4. **FINANCIAL REPORT: Treasurer’s Report + Review and Accept: March 2013 Financials** Information
  
5. **PRESIDENTS REPORT** Information
  
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** Information
  
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** Information
  
8. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Swimming Pool Repairs. Board Action
  2. Discuss/Approve/Disapprove Clubhouse Painting Proposals – Tabled Board Action
  3. Discuss/Approve/Disapprove Cutting Door for Pool Supplies – Tabled Board Action
  
9. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove switching Collection Agencies from Hampton & Hampton to Fuller Jenkins Clarkson – Tabled until June Board Action
  2. Discuss/Approve/Disapprove Hot Water Heater Proposals Board Action
  
10. **CORRESPONDENCE**
  
11. **RESIDENT’S FORUM** Members/Residents  
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12. **NEXT MEETING – June 11, 2013** Board Action
  
13. **ADJOURNMENT** Board Action

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# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

June 11, 2013 – 5:30PM – at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER'S FORUM – Agenda Items Only** Members  
*Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.*
3. **APPROVAL OF PREVIOUS MEETING MINUTES: May 14, 2013** Board Action
4. **FINANCIAL REPORT: Treasurer's Report + Review and Accept: April 2013 Financials** Information
5. **PRESIDENTS REPORT** Information
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** Information
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** Information
8. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Swimming Pool Repairs – Tabled Board Action
  2. Discuss/Approve/Disapprove Clubhouse Painting Proposals – Tabled Board Action
  3. Discuss/Approve/Disapprove Cutting Door for Pool Supplies – Tabled Board Action
9. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove switching Collection Agencies from Hampton & Hampton to Fuller Jenkins Clarkson – Tabled Board Action
  2. Discuss/Approve/Disapprove Cancel contract with AT&T Board Action
  3. Discuss/Approve/Disapprove Negotiate new Bundle Package with AT&T Board Action
  4. Sign Audit Engagement Letter Board Action
10. **CORRESPONDENCE**
11. **RESIDENT'S FORUM** Members/Residents  
*Resident's Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.*
12. **NEXT MEETING – July 9, 2013** Board Action
13. **ADJOURNMENT** Board Action

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# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

July 09, 2013 - 5:30PM - at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER’S FORUM – Agenda Items Only** Members  
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: June 11, 2013** Board Action
4. **FINANCIAL REPORT: Treasurer’s Report + Review and Accept: May 2013 Financials** Information
5. **PRESIDENTS REPORT** Information
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** Information
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** Information
8. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Swimming Pool Repairs and RFP’s Board Action
  2. Discuss/Approve/Disapprove Clubhouse Painting Proposals – Tabled from last meeting Board Action
  3. Discuss/Approve/Disapprove Cutting Door for Pool Supplies – Tabled from last meeting Board Action
9. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove switching Collection Agencies Board Action  
from Hampton & Hampton to **Fuller Jenkins Clarkson** – Tabled to August Meeting Board Action
  2. Discuss/Approve/Disapprove Cancel contract with AT&T. Board Action
  3. Discuss/Approve/Disapprove Negotiate new Bundle Package with AT&T or Charter Board Action
  4. Discuss/Approve/Disapprove Tennis Court Patchwork Board Action
  5. Discuss/Approve/Disapprove Electric Cart Replacement Board Action
10. **CORRESPONDENCE**
11. **RESIDENT’S FORUM** Members/Residents  
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12. **NEXT MEETING – August 6, 2013** Board Action
13. **ADJOURNMENT** Board Action

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# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

August 6, 2013 - 5:30PM - at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** **President**
2. **MEMBER'S FORUM – Agenda Items Only** **Members**

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3. **APPROVAL OF PREVIOUS MEETING MINUTES: July 9, 2013** **Board Action**
4. **FINANCIAL REPORT: Treasurer's Report + Review and Accept: June 2013 Financials** **Information**
5. **PRESIDENTS REPORT** **Information**
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** **Information**
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** **Information**
8. **OLD BUSINESS**
  1. Discuss/Approve/Disapprove Cancel contract with AT&T. **Board Action**
  2. Discuss/Approve/Disapprove Negotiate new Bundle Package with AT&T or Charter **Board Action**
  3. Discuss/Approve/Disapprove Cutting Door for Pool Supplies – Tabled from last meeting **Board Action**
  5. Discuss/Approve/Disapprove Electric Cart Replacement **Board Action**
9. **NEW BUSINESS**
  1. Discuss/Approve/Disapprove Adopt new policy on plant replacement **Board Action**
  2. Discuss/Approve/Disapprove proposal for 5 new backflow devices **Board Action**
  3. Discuss/Approve/Disapprove concrete work **Board Action**
10. **CORRESPONDENCE**
11. **RESIDENT'S FORUM** **Members/Residents**

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12. **NEXT MEETING – Annual and short Board Meeting Sept 10, 2013** **Board Action**
13. **ADJOURNMENT** **Board Action**

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# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

August 12, 2013 - 10:00AM - 10:30AM at the Clubhouse

## Agenda

4. **CALL TO ORDER – Roll Call – Announce Recording** **President**
  
5. **MEMBER'S FORUM – Agenda Items Only** **Members**

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6. **NEW BUSINESS**
  4. Discuss/Approve/Disapprove Pool Repair Proposals **Board Action**
  
7. **RESIDENT'S FORUM** **Members/Residents**

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8. **NEXT MEETING – Annual Meeting September 10th** **Board Action**
  
9. **ADJOURNMENT** **Board Action**

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**Parkwood Homeowners Association**  
**ANNUAL MEMBERSHIP MEETING AGENDA**

**September 10, 2013 at 5:30 p.m.**

**Parkwood Clubhouse 4200 Millbrook Lane, Reno, NV 89502**

- I. Call Meeting to Order** **President**  
A) Welcome Members  
B) Introductions of Board Members
- II. Selection of Inspectors of Election** – Ask for three volunteers to count and tabulate ballots.
- III. Proof of Notice of Meeting** The annual meeting notification was sent out in accordance with the NRS 116.3108 not less than (15) days before said meeting.
- IV. Roll Call (Quorum)** A quorum is no longer needed to hold an Election of Directors.
- V. Membership Forum**  
This period is devoted to comments by members and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the next meeting agenda pursuant to NRS 116.
- VI. Minutes**  
2012 Annual Meeting Minutes. **Motion** to waive the reading and adopt as presented.
- VII. Old Business**  
A) **President's Report:** An overview of the accomplishments, tasks and issues addressed by the Board throughout the 2012-2013 year. **President**  
B) **Financial Report by the Treasurer**  
Overview of the 2012-2013 Year financial condition of the Association **Treasurer**
- VIII. Election Results**
- IX. Adjournment: Board Action.** Immediately after Adjournment, the newly elected Board Members will meet and conduct an organizational meeting to elect officers.

**Organizational Board Meeting To Elect Officers**

- I. Call Meeting To Order** **Board Action**
- II. Board to Elect Officers (President, Vice President, Treasurer and Secretary)** **Board Action**
- III. Members Forum**
- IV. Signature cards to be signed** **Board Action**
- V. Fill Out NRS & Fiduciary Forms** **Board Action**
- VI. Members Forum**
- VII. Adjournment** **Board Action**

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**MAINTAIN, PROTECT AND ENHANCE**

# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

October 15, 2013 - 5:30PM - at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** President

2. **MEMBER'S FORUM – Agenda Items Only** Members

Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

### Presentation for Collection services by Adam Clarkson of Fuller Jenkins Clarkson Attorney at Law

3. **APPROVAL OF PREVIOUS MEETING MINUTES:** August 6<sup>th</sup> and 12<sup>th</sup>, 2013 Board Action

4. **FINANCIAL REPORT:** Treasurer's Report + Review and Accept: July and August 2013 Financials Information

5. **PRESIDENTS REPORT** Information

6. **MAINTENANCE REPORT / PROPERTY REPORTS:** Arch. Requests; Work Orders; EBMC Information

7. **COMMITTEES –** Infrastructure; Social/Newsletter; B. G. A.; Advisory Information

#### 8. **OLD BUSINESS**

1. Discuss/Approve/Disapprove switching Collection Services from Hampton & Hampton to Fuller Jenkins Clarkson Board Action
2. Discuss/Approve/Disapprove Cancel contract with AT&T Board Action
3. Discuss/Approve/Disapprove Negotiate new Bundle Package with AT&T or Charter Board Action
4. Discuss/Approve/Disapprove Cutting Door for Pool Supplies Board Action
5. Discuss/Approve/Disapprove proposals for 3-5 new backflow devices Board Action

#### 9. **NEW BUSINESS**

1. Discuss/Approve/Disapprove Tree Trimming Proposals Board Action
2. Discuss Snow Removal Board Action
3. Discuss Landscaper Contractor's watering responsibilities Board Action
4. Discuss/Approve/Disapprove New Collection Policy per NRS Board Action
5. Discuss/Approve/Disapprove New EBMC Management Contract Board Action

Starting next month, there will be a new format for the agenda

1. Action Items
2. Discussion Items
3. Agenda Items for Next Meeting

10. **CORRESPONDENCE**

11. **RESIDENT'S FORUM**

Members/Residents

Resident's Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.

12. **NEXT MEETING – November 12, 2013**

Board Action

# PARKWOOD HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA

November 19, 2013 - 5:30PM - at the Clubhouse

## Agenda

1. **CALL TO ORDER – Roll Call – Announce Recording** President
2. **MEMBER’S FORUM – Agenda Items Only** Members  
Members Forum is a period devoted to comments by unit owners and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
3. **APPROVAL OF PREVIOUS MEETING MINUTES: October 15, 2013** Board Action
4. **FINANCIAL REPORT: Treasurer’s Report + Review and Accept: September 2013 Financials** Information
5. **PRESIDENTS REPORT** Information
6. **MAINTENANCE REPORT / PROPERTY REPORTS: Arch. Requests; Work Orders; EBMC** Information
7. **COMMITTEES – Infrastructure; Social/Newsletter; B. G. A.; Advisory** Information
8. **ACTION ITEMS**
  1. Discuss/Approve/Disapprove switching Collection Services from Hampton & Hampton to Fuller Jenkins Clarkson Board Action
  2. Discuss/Approve/Disapprove Christmas party expenses not to exceed \$300 for entertainment and food Board Action
  3. Discuss/Approve/Disapprove Parking Tag Document Board Action
9. **DISCUSSION ITEMS**
  1. Discuss Tree Trimming Board Discussion
10. **CORRESPONDENCE**
11. **RESIDENT’S FORUM** Members/Residents  
Resident’s Forum is a period devoted to comments by unit residents and discussion of those comments. Except in emergencies, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each unit owner wishing to speak will be asked to sign-in at the beginning of the meeting. The Board will hear only one owner at a time for a three (3) minute period. An owner may speak to the Board for only one three (3) minute period. An owner may not interrupt the meeting of the Board or ask questions or voice concerns and opinions during the Board meeting session.
12. **NEXT MEETING – Set next meeting date** Board Action
13. **ADJOURNMENT** Board Action

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